**[INSERT DATE]**

**NOTICE OF TERMINATION**

**AND NON-RENEWAL**

**[INSERT ALL NAMED TENANT(S)]**

**And/or Tenant(s) in Possession**

**[INSERT PREMISES STREET ADDRESS]**

**[INSERT PREMISES CITY], Florida [INSERT ZIP CODE]**

**RE: NOTICE OF TERMINATION and NON-RENEWAL**

Dear [INSERT ALL NAMED TENANT(S)] and/or Tenants in Possession:

Your tenancy for the premises at [INSERT PREMISES STREET ADDRESS], [INSERT PREMISES CITY], Florida [INSERT ZIP CODE] (“Premises”) is governed by the terms of your lease agreement [NAME OF LANDLORD] (“Landlord”). Pursuant to your lease, this is notice that Landlord terminates and non-renews your tenancy as of [INSERT DATE OF TERMINATION]. Therefore, you must vacate the premises no later than [INSERT DATE OF TERMINATION]. In the event you do not vacate the premises by [INSERT DATE OF TERMINATION], legal action to evict will be taken and you may be held liable for holdover (double) rent, damages, court costs and attorney fees.

**GOVERN YOURSELF ACCORDINGLY.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**[INSERT LANDLORD/AGENT NAME]**

**[INSERT LANDLORD/AGENT ADDRESS]**

**[INSERT LANDLORD/AGENT PHONE NUMBER]**

Certificate of Service

I HEREBY CERTIFY that a copy of this Notice has been furnished to the above-named tenant(s) on [INSERT DATE] in the following manner:

By mail regular/certified to said tenant(s).

By personally delivering the same to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By posting at the above-described premises in the absence of the said tenant(s).

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_