[INSERT DATE]

**13-DAY NOTICE TO PAY RENT**

**[INSERT ALL NAMED TENANT(S)]**

**And/or Tenant(s) in Possession**

**[INSERT PREMISES ADDRESS]**

**[INSERT PREMISES CITY], Florida [INSERT ZIP CODE]**

**RE: 13-DAY NOTICE**

**Dear [INSERT ALL NAMED TENANT(S)]** **and/or Tenant(s) in Possession**:

**You are hereby notified that you are indebted to [INSERT AGENT NAME] “Agent for [INSERT OWNER NAME]” ([collectively] “Landlord.”) in the sum of $[INSERT AMOUNT OF RENT DEMANDED] for the rent and use of the premises at [INSERT PREMISES ADDRESS], [INSERT PREMISES CITY], in [INSERT PREMISES COUNTY], Florida [INSERT ZIP CODE], now occupied by you and Landlord demands payment of the rent or possession of the premises within 13 days (excluding Saturday, Sunday, and legal holidays) from the date of delivery of this notice to wit: [INSERT DUE DATE].** (If this Notice was served on you by mail, then five additional days were added to determine the due date. If this Notice requires you to send rent to an address outside the county or to a Post Office Box, then five additional days were added to determine the due date. Such additional days also exclude Saturday, Sunday, and legal holidays.)

YOUR FAILURE TO COMPLY WITH THIS NOTICE MAY RESULT IN EVICTION PROCEEDINGS BEING INSTITUTED AGAINST YOU PURSUANT TO CHAPTER 83 FLORIDA STATUTES.

Payment must be in the form of [INSERT PAYMENT METHOD] and be made payable to: [INSERT PAYEE NAME] at [INSERT PAYEE ADDRESS FOR PAYMENT].

If any tenant receiving this notification is presently in a bankruptcy proceeding, kindly advise Landlord and disregard this notice.

**GOVERN YOURSELF ACCORDINGLY.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**[INSERT LANDLORD NAME]**

**[INSERT LANDLORD ADDRESS]**

**[INSERT LANDLORD PHONE NUMBER]**

Certificate of Service

I HEREBY CERTIFY that a copy of this Notice has been furnished to the above-named tenant(s) on [INSERT DATE] in the following manner:

[ ]  By mail regular/certified to said tenant(s).

[ ]  By personally delivering the same to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  By posting at the above-described premises in the absence of the said tenant(s).

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This communication is from [INSERT LANDLORD]. The purpose of this communication is to collect a debt. Any information obtained by [INSERT LANDLORD] will be used for that purpose